

**VILLAGE OF KENNEDY
MINUTES OF REGULAR COUNCIL MEETING
KENNEDY VILLAGE OFFICE
March 8, 2023**

PRESENT: Mayor Brendon Dayle and Councillors Jack Warner, Orie Potter, Linc Brickley, Brandon Tarr and Administrator Ward Frazer and Acting Administrator Jennifer McMillan

CALL TO ORDER Mayor Brendon Dayle called the meeting to order at 6:30 pm.

MINUTES

24/23 **BRICKLEY:** That the minutes of the February 8th, 2023 meeting be approved. **CARRIED**

ACCOUNTS

25/23 **POTTER:** That the February accounts paid by cheques numbered 3973 to 3390 and EFT #'s 23021, 23022 & 23023 totalling \$46,250.52 and attached to these minutes be approved. **CARRIED**

FINANCIAL STATEMENTS

26/23 **TARR:** That the Bank Reconciliations and Financial Activities report for the month of February, 2023 be accepted as presented. **CARRIED**

APPOINT BOARD MEMBERS FOR HOUSING BOARD

27/23 **BRICKLEY:** That Bonnie Kell and Dorothy Barsi be appointed as the Board Members for the Kennedy Housing Board at this time. **CARRIED**

STUNT PLANE APPROVAL

28/23 **POTTER:** That council approve of the stunt plane flying over the village limits during 2023 Moose Mountain Rodeo as needed. **CARRIED**

GLENN HOFOS ATTEND RE: MAINTENANCE DISCUSSION

Mr. Glenn Hofos attended the meeting at 7 p.m. to discuss the maintenance requirements for the village. As Mr. Hofos had previously been the maintenance person for the village, council inquired if he would be willing to return to his position and, if so, what his expectations would be for him to do so.

BILL FOR CACTUS & COLE HOLDINGS

29/23 **WARNER:** That a cheque be issued in the amount of \$223.00 to Denise Swallow for her work on Cactus & Cole Holdings transfers. **CARRIED**

ENROLMENT IN MUNISOFT TUTORIALS

30/23 **POTTER:** That Jennifer McMillan be enrolled in the MuniSoft Tutorials as part of Village Administrator training. **CARRIED**

PAYMENT FOR NOTARY PUBLIC CERTIFICATION

31/23 **BRICKLEY:** That payment for Jennifer McMillan's Notary Public fee be issued. **CARRIED**

APPLICATION FOR CONDITIONAL CERTIFICATE

32/23 **WARNER:** That Jennifer McMillan apply for a Conditional Certificate of Administration for village administrator duties. **CARRIED**

APPOINT AS ACTING ADMINISTRATOR

33/23 **TARR:** That Jennifer McMillan be appointed Acting Administrator for the Village of Kennedy at this time. **CARRIED**

APPOINT AS MENTOR

34/23 **BRICKLEY:** That Wardon Frazer be appointed as the Administrator Mentor for the Village of Kennedy at this time. **CARRIED**

SEWER LINE CAMERA INSPECTION AND MAINTENANCE

35/23 **BRICKLEY:** That we contact Newline Trenchless Technologies for a firm quote to video Hilts Drive, Prairie Ave from Main St. to Hilts Drive, 2nd Ave, 2nd Street and 4th Ave. contingent on them being in the Kennedy area. **CARRIED**

APPOINT LIBRARY BOARD MEMBERS AND TRUSTEE AND VILLAGE REP

36/23 **TARR:** That the current Kennedy Library board members and trustee stay appointed. This being Mr. Allan Daku, Ms. Yvonne Bertalon and Ms. Mary Sanderson with Mr. Allan Daku appointed as the Library Trustee as well. Councillor Linc Brickley is appointed as the Village representative at this time. **CARRIED**

SUMA CONVENTION REGISTRATION

37/23 **POTTER:** That Jennifer McMillan be registered for the 2023 SUMA convention at this time. **CARRIED**

PAY FCM DUES

38/23 **WARNER:** That the FCM dues of \$145.95 be paid at this time. **CARRIED**

REVIEW DRAFT FINANCIAL STATEMENTS

39/23 **TARR:** That the review of the 2023 draft financial statements and summary financial statements showed no errors or omissions and that they be approved at this time. **CARRIED**

ONLINE BANKING AUTHORIZATION

40/23 **WARNER:** That online banking with Cornerstone Credit Union be granted to Jennifer McMillan and that Ward Frazer also be authorized for online banking until he is no longer a mentor for Jennifer. **CARRIED**

APPOINT JENNIFER FOR SIGNING AUTHORITY

41/23 **BRICKLEY:** That Jennifer McMillan be appointed to have signing authority for the Village of Kennedy at this time. With Jennifer signing all cheques and any council member: Mayor Brendan Dayle, Deputy-Mayor Linc Brickley or Councillors Jack Warner, Brandon Tarr or Orie Potter signing as well. **CARRIED**

NEXT REGULAR MEETING OF COUNCIL

The next meeting of council is scheduled for Wednesday, April 12th, 2023 at 6:30 pm.

ADJOURNMENT

42/23 **POTTER:** That this meeting now adjourn. (7:37 pm) **CARRIED**

Mayor, Brendan Dayle

Acting Administrator, Jennifer McMillan